Subject: DD/OIT

This list is not prioritized.

a. Serve as Deputy Director OIT and as alter ego to Director when called upon to do so.

b. Be prepared to speak about the new OIT, when called upon to do so. In this regard, we should divide responsibilities.

c. From a development viewpoint be responsible for SAFE, ARM, IDS, TTS, DESIST, TADS, etc. If any of these projects are considered to be delivered (we should talk about this), they should be turned over to the DD/OIT/Ops.

d. From a development viewpoint be responsible for contact with the DO/IMS on CRAFT and the ALLSTAR upgrade.

e. From a development viewpoint be responsible for all Corp Systems Ungrade - OP, OF, OL, OMS, OS and OT&E. This is generally the area of work of MISG. (We have failed badly in this area heretofore. I think Sandy is off in a new direction which shows promise - BARS and LIMS, but we need to discuss.)

f. From a development viewpoint be responsible for CAMS and 4C. Again, if these projects are considered to be delivered, turn them over to DD/OIT/Ops.

g. From a development viewpoint be responsible for contact with the DS&T on the NPIC and FBIS upgrades.

h. From a development viewpoint be responsible for the adapting of SAFE for the Dept of State and FBIS.

i. From a development and architechural viewpoint be responsible for MEDUSA, the Ops Center, Crisis Center, Counterterrorism-Narc Center, Staff Commo Facility in the new building as well as MERCURY, MHF, DATEX, MAX and CDS.

j. Oversee the development of a plan, etc., to provide high quality communications to the outbuildings.

k. It seems to be generally agreed that there will be three computer centers in the Hqs Building and Annex limited to 100,000 sq ft. There is a plan to build on this compound or off compound an additional 50,000 sq ft of expandable computer space. The development and architechural issues associated with establishing these centers as well as the commo between them is a key area of concern to you.

1. I belive we should take a hard look at the activities in SEG. I think they need to be prioritized. I think we need to make a managerial decision as to which activities are to be considered to be delivered and which are not. I think we have to decide whether SEG should be split or left as one organization. Discuss.

m. I see MISG, ISG, SSG, much of SEG and the Commo part of the NBPO being the focus of your daily diet. Whether the development is done in OIT or in Commo in support of DNG or OIT, you should be in the middle of it. I look at the development side of OIT as having a group of project offices, by whatever name. I do not see these offices as owning their personnel! The personnel in OIT belong to OIT and their careers are to be managed by OIT/Management.

STAT

STAT

STAT

o. OIT needs a "person" or two who focus on new developments in tecnology which could impact on how we do business. This person should stay abreast of the tech publications, visit shows and brief us all. The person should also handle contacts with company reps who want to show us their new products. You should work out with DD/OIT/M where we position this person and select someone.

STAT